



COTSWOLD
District Council

OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN

1 SEPTEMBER 2025 – 30 APRIL 2026

Overview and Scrutiny Committee

The Council currently operates the Strong Leader and Cabinet form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Cabinet decisions and any other matters relevant to the district and its people, making recommendations to the Council, Cabinet or any other Committee or Sub-Committee of the Council. Scrutiny has an important role in holding the Cabinet to account and in contributing to policy development. The Council has agreed an Executive Scrutiny Protocol to guide how Cabinet and the Overview and Scrutiny Committee will interact with each other.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Cabinet reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically commissioned by the Overview and Scrutiny Committee.

In setting and reviewing its work plan, Scrutiny will be mindful of the constraints of the organisation and will take advice from officers on prioritisation, which may be informed by the following considerations (TOPIC criteria):

Timeliness: Is it timely to consider this issue?

Organisational priority: Is it a Council priority?

Public Interest: Is it of significant public interest?

Influence: Can Scrutiny have meaningful influence?

Cost: Does it involve a high level of expenditure, income or savings?

Call in

The Overview and Scrutiny Committee will consider any "call-in" of a decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a

different decision). It may recommend that the Cabinet, a Portfolio Holder or the Council should reconsider the decision. (It should be noted that Cabinet does not have to change its decision following the recommendation of the Overview and Scrutiny Committee).

Item	Cabinet Member	Lead Officer
Monday 1 September 2025		
Financial Performance Report 2025-26 Quarter 1	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 1	Mike Every, Leader of the Council	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Corporate Plan 2024-2028 Update	Leader of the Council - Councillor Mike Every	Joseph Walker, Head of Economic Development and Communities joseph.walker@cotswold.gov.uk
Monday 13 October 2025		
Long term empty homes/second homes strategy update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Mandy Fathers, Business Manager for Environmental, Welfare and Revenue Service Mandy.Fathers@publicagroup.uk
Bromford Housing Update	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Alan Hope, Head of Strategic Housing, Property and Assets alan.hope@cotswold.gov.uk
Budget Strategy and Medium Term Financial Strategy Update	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk

Car Parking Strategy	Cabinet Member for Economy and Council Transformation - Councillor Tristan Wilkinson	Susan Hughes, Business Manager for Support and Advice susan.hughes@publicagroup.uk
Monday 17 November 2025		
Local Government Devolution Update	Leader of the Council - Councillor Mike Evemy	Jane Portman, Interim CEO jane.portman@cotswold.gov.uk
Community Safety Partnership Update	Cabinet Member for Communities - Cllr Claire Bloomer	Joseph Walker, Head of Economic Development and Communities joseph.walker@cotswold.gov.uk
Planning Enforcement Report	Cabinet Member for Housing and Planning - Cllr Juliet Layton	Harrison Bowley, Head of Planning Services Harrison.Bowley@Cotswold.gov.uk
Council Tax Support Scheme 2026/27	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Monday 5 January 2026		
Financial Performance Report 2025-26 Quarter 2	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 2	Leader of the Council - Councillor Mike Evemy	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk

Budget Consultation Responses	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Climate Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Olivia McGregor, Climate Change & Carbon Reduction Lead olivia.mcgregor@cotswold.gov.uk
Ecological Emergency Update	Cabinet Member for Climate Change and Sustainability - Cllr Mike McKeown	Danielle Berry, Natural, Built and Historic Environment Manager Danielle.berry@cotswold.gov.uk
Monday 2 February 2026		
Budget 2026-27 and Medium Term Financial Strategy	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Monday 2 March 2026		
Financial Performance Report 2025-26 Quarter 3	Cabinet Member for Finance - Councillor Patrick Coleman	Michelle Burge, Chief Accountant and Deputy Section 151 Officer michelle.burge@cotswold.gov.uk
Service Performance Report 2025-26 Quarter 3	Leader of the Council - Councillor Mike Every	Alison Borrett, Senior Performance Analyst Alison.Borrett@publicagroup.uk
Asset Management Strategy	Deputy Leader and Cabinet Member for Finance and Transformation - Cllr Mike Every	Andrew Turner, Assets Manager andrew.turner@cotswold.gov.uk

Impact of tax changes on hospitality and retail	Cabinet Member for Economy and Council Transformation - Councillor Tristan Wilkinson	Paul James, Economic Development Lead paul.james@cotswold.gov.uk
Monday 13 April 2026 - no items currently scheduled		
Items to be scheduled		
Leisure Contract	Cabinet Member for Health, Culture and Visitor Experience - Cllr Paul Hodgkinson	Joseph Walker, Head of Economic Development and Communities joseph.walker@cotswold.gov.uk